

REGULAR TOWN BOARD MEETING

January 20, 2004

Present: Mayor Guy Barriger

Comm: Glenn P. Deal Sr., Comm. Bob Phillips, & Comm. George Holleman

The regular meeting was opened for business by Mayor Barriger at 7:00 p.m.

The invocation was given by Commissioner Phillips. The Pledge of Allegiance followed.

Motion by Commissioner Phillips, seconded by Commissioner Deal to adopt the agenda. Passed unanimously.

Motion by Commissioner Phillips, seconded by Commissioner Deal to approve the minutes of January 6, 2004 regular meeting. Passed unanimously.

Open Forum:

No citizens present for the open forum.

Mayor Barriger opened a public information meeting for a PARTIF Grant application for Matheson Park. The Town is applying for a matching grant of \$50,000.00 for improvements to Matheson Park. If funded the park improvements would include improved parking, ADA water fountains, high back swings for handicapped children, additional parking, play station and additional equipment. There were no town citizens present for input or comments. Mayor Barriger closed the public information meeting.

Mayor Barriger returned to the regular meeting.

Motion by Commissioner Phillips, seconded by Commissioner Holleman to support the proposed amendment change to the WPCOG's Charter allowing participation in EDC grant funding and appointment of non-elected officials on WPCOG's Board. Passed unanimously.

Motion by Commissioner Deal, seconded by Commissioner Phillips to approve setting a public hearing for March 2, 2004 at 7:00 p.m. to hear comments on an adoption of a care-giver provision to the Town's zoning ordinance. If approved, the zoning ordinance would be amended as follows:

151.57 Provisions for Temporary Manufactured Homes

- 151.57.01 To authorize the location of a manufactured home (single-wide or double-wide) on the same lot as a single-family residence in the R-2 and R-3 zoning district for a period of six (6) months (renewable) so that adequate care may be available for persons with a medical hardship. The applicant must provide the following items to the Zoning Enforcement Officer/Town Planner.
- 151.57.02 Site plan showing the dimensions of the lot location of the single family residence, proposed location of the manufactured home and path to be used to move manufactured home.
- 151.57.03 Doctor's statement that the individual can be cared for at home, but is in need for supervision and that the proposed caretaker is capable of performing the needed tasks.
- 151.57.04 Statement from the applicant acknowledging that (1) permission to located the manufactured home is specific to the named individual, (2) location of the manufactured home is temporary and must be renewed each six months and (3) occupancy of the manufactured home is permitted due to a medical hardship and shall not become a rental situation.
- 151.57.05 The lot proposed for location of the manufactured home must be of adequate size to enable installation and removal of the manufactured home within the lot and to permit a distance of thirty (30) feet between the house on the lot (or on any other adjacent lot), a distance of twenty-five (25) feet from the manufactured home to the rear lot line, and side yards as required by the district.
- 151.57.05 Each manufactured home shall conform to the provisions set forth in **Article XI Section 151.55** of the Zoning Ordinance.

Public Works Director David Robinette brought before the Board some items of concern regarding the Town's Cemetery. He stated that there are beginning to be significant problems with unusual items being left at the grave markers. It is hard on the overall maintenance of the cemetery and more important it is creating an undignified atmosphere. Approximately 80 plots can be made available in the new cemetery before it will be full. Mr. Robinette suggested that regulations be established regarding permissible objects to be placed at the markers. He will have suggestions for review at the next board meeting.

Mr. Robinette also brought up the Town's brush and limb policy. A tree trimming certification form with both the homeowner's name and the contractor's name is to be obtained at Town Hall if homeowner's are paying someone to trim trees or remove brush from their residence. This new

policy is to be advertised to get the word out.

Motion by Commissioner Phillips, seconded by Commissioner Holleman to give Town Manager David Odom permission to negotiate the removal of three dangerous trees for the Town. Passed unanimously.

Discussion of Town parking was brought before the Board. By unanimous consent, Town Manager is to contact the downtown merchants and seek their cooperation in not parking their personal vehicles in front of their businesses but to allow those spaces to be utilized by customers.

Motion by Commissioner Phillips, seconded by Commissioner Deal to approve a budget amendment to the FY 2003/2004 budget for \$83081.60. The money is from the NCDOT Highway 16 S. widening project and was earmarked for the movement of the Town's waterline, which was under a portion of Hwy 16 S. These monies are due to West & Assoc. Engineering Firm and Iron Mountain Construction Firm that performed the project. Passed unanimously.
See attachment A, which is hereby incorporated and made a part of these minutes.

Motion by Commissioner Deal, seconded by Commissioner Phillips to set the February meeting for the 3rd, 2004 at 7:00 p.m. Passed unanimously.

The Chamber of Commerce's annual meeting is scheduled for Monday January 26th at 6:30 p.m.
The WPCOG's annual meeting is scheduled for Tuesday January 27th at 6:00 p.m.

Motion by Commissioner Deal, seconded by Commissioner Phillips to enter closed session in order to discuss contractual matters at permitted by NCGS 143A-318(a)(1). Passed unanimously.

Items of Discussion:

The Matheson House rent is delinquent for 5 months, two of which belong to the last FY budget. Attorney Karen Brzykcy will send delinquent tax letters for \$20.00 per letter.
Discussion of obtaining additional property near the wastewater treatment plant was discussed.

Motion by Commissioner Phillips, seconded by Commissioner Deal to return to the regular meeting. Passed unanimously.

Motion by Commissioner Phillips, seconded by Commissioner Deal to approve the Town Manager contacting the owners of the Wiley property and to offer them \$100,000.00 for the 14.3 acres. Passed unanimously.

Adjourned at 8:30 p.m.

_____ Mayor

_____ Commissioner

_____ Commissioner

_____ Commissioner

ATTEST:

Yolanda Prince
Town Clerk